**Date 06-Apr-2022 at 10 AM Eastern Time (US and Canada)**

Join from PC, Mac, Linux, iOS or Android: <https://diaglobal.zoom.us/j/99789558139> .

Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 646 876 9923 or +1 877 853 5257 (Toll Free) or +1 855 880 1246 (Toll Free)

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**Meeting ID: 997 8955 8139**

**MEETING AGENDA**

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| 1 | **Note Taker for April: Note Taker for May:** **Note Taker for June: Note Taker for July:** |  |
| 2 | **Welcome, Introductions, Housekeeping** | Co Chairs(5 minutes) |
| 3 | **PLS WG Group Housekeeping** * Meeting cadence – 1st Wednesday of each month
* Review of DIA Community site
	+ Resources
	+ How to join the community
* Goals:
	+ Learning/sharing challenges and best practices for development of:
		- Protocol Plain Language Synopses and
		- Plain Language Summaries of Results
	+ Is there interest in producing any materials?
 | Co-Chairs(15 minutes) |
| 4 | **PLS WG Survey** * Review survey questions & responses; discuss any additional feedback from WG
* Are there any specific issues WG should work to address?
 |  All(15 minutes) |
| 5 | **PLS Current Challenges*** Discuss current challenges WG members addressing now
* Current approaches to Protocol PLS
 | All(15 minutes) |
| 5 | **Call for PLSWG Topics*** Any other topic for future meeting
 | Co-Chairs(5 minutes) |
| 6 | ***Upcoming Disclosure/Transparency Meetings**** *Clinical Data Disclosure, Transparency and Plain Language Summaries Jun 13-14; In Person Miami, FL*
 | Co-Chairs(5 minutes) |
| 8 | **Next PLSWG call is scheduled for 04 May 2022** | --- |